

# Event Details

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40100-0000010805	Sell	RFx	1
Event Round	Version		
1	1		
Event Name	Security Guard Services - Jackson, TN		
Start Time	Finish Time		
11/05/2018 12:12:23 CST	11/27/2018 14:00:00 CST		

**Bidder:** PUBLIC EVENT DETAILS

**Submit To:** Transportation  
Call for Shipping Information  
United States

**Contact:** Jennifer Garrison  
**Phone:** 615.532.2440  
**Email:** jennifer.b.garrison@tn.gov

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

## Event Description

This event is to bid for a three-year contract for agency: TN Department of Transportation.

Specifications and terms & conditions are attached.

Contact: Jennifer Garrison at 615-532-2440 and Jennifer.b.garrison@TN.gov.

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

The purpose of this Invitation to Bid Event/Source of Supply Event is to establish a term contract (s) to provide: The State of Tennessee, with products and/or services as described in the attached terms, conditions, specifications and price sheet.

A term contract means a contract in which a source or sources for supply are established for a specified period of time at an agreed upon price(s).

If the Review and bid on this event link included in the e-mail notification does not work, please go to  
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/supplier-information-/invitations-to-bid--itb-.html>

Click on the link that says Bid Opportunities and log in with your vendor ID and password.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Central Procurement Office Website:  
<https://www.tn.gov/generalservices/procurement.html>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

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Event Round	Version		
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Event Name			
Security Guard Services - Jackson, TN			
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11/05/2018 12:12:23 CST	11/27/2018 14:00:00 CST		

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Question	UOM	Best	Worst	Weighting	Response
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### General Questions

Question	UOM	Best	Worst	Weighting	Response
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I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Yes

100%

Required: Yes Mandatory Response:Yes

#### Response Comments

How many years has your company provided security guard services?

0

0%

Required: Yes Mandatory Response:No

#### Response Comments

Please attach references from three current contracts.

Required: Yes Mandatory Response:No

**A file attachment is required to satisfy this question.**  
**Your bid will need to be edited online to include attachment responses.**  
**Response Comments**

The Respondent affirms the following statement, as required by the Iran Divestment Act Tenn. Code Ann. § 12-12-111: "By submission of this response, each Respondent and each person signing on behalf of any Respondent certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Respondent is not on the list created pursuant to Tenn. Code Ann. § 12-12-106." For reference purposes, the list is currently available online at:  
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-public-information-library.html>

Yes

0%

Required: Yes Mandatory Response:No

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

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Event Round	Version		
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Security Guard Services - Jackson, TN			
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United States

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**Email:** jennifer.b.garrison@tn.gov

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

### Response Comments

Question	UOM	Best	Worst	Weighting	Response
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A link to the Central Procurement Office's surveying tool is included in the Event Attachments. We ask that you take a few short minutes to complete this survey. The purpose of this survey is to strengthen procurement processes of the Central Procurement Office (CPO) by capturing Vendor/Bidder assessments of, and actionable comments on, the process put in place by the Central Procurement Office. Your responses will remain anonymous, and will have no bearing or consideration in the awarding of this procurement.

Required: No Mandatory ResponseNo

### Response Comments

The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name  
List the Sub-Contractor's Address  
List the Sub-Contractor's Contact Person  
List the Sub-Contractor's Phone Number

No

0%

Required: Yes Mandatory ResponseNo

### Response Comments

Associated Terms:

### Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
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Event Round	Version		
1	1		
Event Name	Security Guard Services - Jackson, TN		
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**Bidder:** PUBLIC EVENT DETAILS

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Please list the following information regarding your company's contract administrator.

List the Contract Administrator's Name

List the Contract Administrator's Address

List the Contract Administrator's Phone Number

List the Contract Administrator's Toll Free Phone Number

List the Contract Administrator's Pager or Cell Number

List the Contract Administrator's Email Address

List the Contract Administrator's Website

Required: Yes Mandatory ResponseNo

### Response Comments

Associated Terms:

### Vendor Contract Administrator

The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Confirm below that you have completed this attached form by choosing, "Yes".

Yes

0%

Required: Yes Mandatory ResponseYes

### Response Comments

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

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Event Round	Version		
1	1		
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Security Guard Services - Jackson, TN			
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United States

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**Email:** jennifer.b.garrison@tn.gov

**Event Currency:** US Dollar  
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Question	UOM	Best	Worst	Weighting	Response
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Please answer yes or no to the following. If "yes", describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

No

0%

Required: Yes Mandatory ResponseNo

### Response Comments

Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

**A file attachment is required to satisfy this question.**  
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**Response Comments**

# Event Details (cont.)

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<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
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<b>Event Round</b>	<b>Version</b>		
1	1		
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Security Guard Services - Jackson, TN			
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**Email:** jennifer.b.garrison@tn.gov

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

## Line Details

**Line:** 1   **Item ID:** 8000084046   **Line Qty:** 12000.   **UOM:** Hour   **Weighting:** 100%   **Bid Qty:** 12000  
**Required:** Yes   **Reserve Price:** No

**Description:** SECURITY GUARD SVC, UNIFORMED, UNARMED FOR THE FORMER TDOT FACILITY LOCATED AT 120 STATE STREET IN JACKSON, TN SECURITY GUARD IS TO PATROL PERIMETER OF LOCATION AT STATE STREET ON AN HOURLY BASIS. GUARD WILL BE ON LOCATION FROM 8:00 PM UNTIL 6 AM (10 HOU

Question	UOM	Best	Worst	Weighting	Response
What is the unit price of this item?				100%	<div></div>

**Required:** Yes   **Mandatory Response:** No

## Response Comments

## Event Details (cont.)

### PeopleSoft Strategic Sourcing

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<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
Security Guard Services - Jackson, TN			
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### Bidder Information

<b>Firm Name:</b>		
<b>Name:</b>	<b>Signature:</b>	<b>Date:</b>
<b>Phone #:</b>	<b>Fax #:</b>	
<b>Street Address:</b>		
<b>City &amp; State:</b>	<b>Zip Code:</b>	
<b>Email:</b>		

# Event Details (cont.)

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Event ID	Format	Type	Page
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Event Round	Version		
1	1		
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Security Guard Services - Jackson, TN			
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**Email:** jennifer.b.garrison@tn.gov

**Event Currency:** US Dollar  
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## Appendix A - Line Specifications

**Line:** 1 **Item ID:** 8000084046 **Line Qty:** 12000 **UOM:** Hour **Weighting:** 100%  
**Description:** SECURITY GUARD SVC, UNIFORMED, UNARMED FOR THE FORMER TDOT FACILITY LOCATED AT 120 STATE STREET IN JACKSON, TN  
SECURITY GUARD IS TO PATROL PERIMETER OF LOCATION AT STATE STREET ON AN HOURLY BASIS. GUARD WILL BE ON LOCATION  
FROM 8:00 PM UNTIL 6 AM (10 HOU

### Item Specifications

<b>Manufacturer:</b>		<b>Item Height:</b>	0
<b>Mfg Item ID:</b>		<b>Dimension UOM:</b>	
<b>Item Length:</b>	0	<b>Volume UOM:</b>	
<b>Item Width:</b>	0	<b>Weight UOM:</b>	
<b>Item Volume:</b>	0	<b>Item Color:</b>	
<b>Item Weight:</b>	0		
<b>Item Size:</b>			

### Shipping Information

<b>Schedule:</b>	1	<b>Ship To:</b>	REGION 4 GARAGE
<b>Quantity:</b>	12000		200 BENCHMARK PLACE
<b>Due Date:</b>	12/02/2018		JACKSON TN 38302
<b>Freight Terms:</b>			United States
<b>Ship Via:</b>	Best Option Available		



# Event Details (cont.)

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Event ID	Format	Type	Page
40100-0000010805	Sell	RFx	9
Event Round	Version		
1	1		
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## Appendix B - Terms & Conditions

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1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.  
  
If the information will be submitted in writing please mail to the following address:  
  
Department of Finance and Administration  
312 Rosa L. Parks Ave.  
21st Floor Tennessee Tower  
ATTN: Supplier Maintenance  
Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016